

Volunteer Interest Form

The National Willa Cather Center
413 North Webster Street
Red Cloud, NE 68970
402-746-2653 www.WillaCather.org



PERSONAL INFORMATION

Name: _____ Date of Application: _____

Permanent Address: _____

Email: _____ Cell: _____

Emergency Contact Name: _____ Relationship to you: _____

Emergency Contact Phone Number: _____

EDUCATION

School or professional affiliation: _____

Are you currently enrolled? _____ If so, where? _____

EMPLOYMENT

Current employer: _____ Position: _____

Past employer: _____ Position: _____

VOLUNTEER PROFILE

Why are you interested in volunteering at the National Willa Cather Center? What experience or knowledge do you hope to gain by volunteering with us?

What organizations(s) do you belong to?

Please list any past or present volunteer roles and organizational affiliations.

Check all that apply. I prefer to:

Work with the public

Work on an individual project

Work with children

Please circle all that apply:

You are available to volunteer: Days Evenings Weekends

Preferred day(s): Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Do you have any health issues that might limit your activities? Please explain:

Check all area(s) of service that interest you:

Archives volunteer—Works in a quiet environment to organize, transcribe, or file objects and books; clean, dust, or move items or boxes in the collection; perform clerical or computer duties;

Public history volunteer— Meets visitors from across the country and internationally by greeting visitors to the NWCC and conferences, learning and giving Willa Cather tours and exhibits, or selling bookstore merchandise; may also include answering two-line telephone and transferring calls; mailings and filing; dusting and stocking;

Nature & conservation volunteer—Works primarily outdoors to assist staff with landscaping and planting; opportunities also exist for volunteers with knowledge of botany and ecology to lead guided tours of the Willa Cather Memorial Prairie and assist with outreach and education events on the prairie; other opportunities exist for conservation work such as supervised seed collection and weed control.

Programming volunteer —Attends gallery receptions and Opera House events to serve as greeter, host, usher, concessions worker, or ticket taker; may also include post-show clean-up or load-in and load-out.

Tea Towel volunteer — Work from the comfort of home while embroidering tea towels for merchandise in the bookstore; towels, embroidery floss, and patterns are provided.

Will your volunteer work be part of a project for a college class? _____

If so, please provide the name and contact information for your professor:

Signed _____ Date _____

For office use:

Scheduled assignment/hours:

Hours completed: